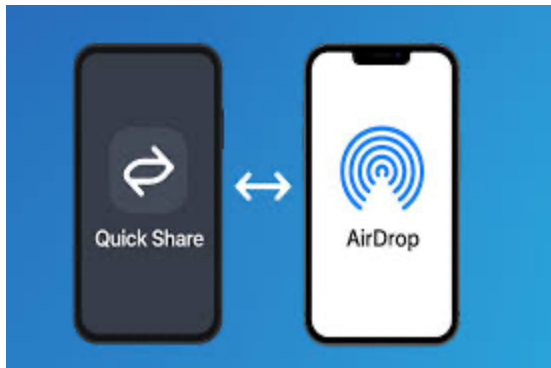




How to use Airdrop to share files.

AirDrop allows you to wirelessly share photos, videos, documents, and websites instantly between nearby Apple devices. The feature uses Bluetooth to locate nearby devices and a direct, secure Wi-Fi link to transfer the files. [\[1, 2\]](#)

This tutorial covers the step-by-step process to set up and use AirDrop across iPhone, iPad, and Mac. [\[1\]](#)

Pre-Requisites for AirDrop

Before starting, ensure both the sending and receiving devices meet these basic criteria:

- Wi-Fi and Bluetooth: Must be turned on for both devices.
- Proximity: Keep devices within 10 meters (30 feet) of each other.

- Personal Hotspot: Turn this off on both devices, as it blocks AirDrop.
 - VPN: Turn off any active VPNs to prevent connectivity interference. [\[1\]](#), [\[2\]](#), [\[3\]](#)
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Step 1: Turn on and Configure AirDrop [\[1\]](#)

You must configure who can discover your device before you can receive any files. [\[1\]](#)

On iPhone or iPad

1. Open Control Center: Swipe down from the top-right corner of your screen.
2. Expand Connectivity: Touch and hold the top-left wireless network settings block (containing Wi-Fi and Bluetooth icons) until it expands.
3. Tap AirDrop: Select the AirDrop icon.
4. Choose Visibility: Select one of the following permissions:
 - Receiving Off: Disables incoming AirDrop requests.
 - Contacts Only: Only people listed in your contacts can see your device.
 - Everyone for 10 Minutes: Allows any nearby Apple device to see you. It automatically reverts to

Contacts Only after 10 minutes to protect your privacy. [[1](#), [2](#), [3](#), [4](#), [5](#)]

On a Mac

1. Open Control Center: Click the Control Center icon in the top-right menu bar.
 2. Turn on Bluetooth/Wi-Fi: Ensure both options are active.
 3. Configure AirDrop: Click the AirDrop section and select *Contacts Only* or *Everyone*. Alternatively, open a Finder window, click AirDrop in the sidebar, and manage visibility settings at the bottom of the window. [[1](#), [2](#), [3](#)]
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Step 2: How to Send Files

You can use AirDrop from almost any app that includes the standard Apple share menu. [[1](#)]

Sending from iPhone or iPad

1. Open the file or item you want to share (e.g., a photo in the Apple Photos app).
2. Tap the Share button (a square icon with an arrow pointing up).

3. Select AirDrop from the share options.
4. Tap the profile icon or device name of the nearby recipient.
5. *Pro Tip:* On supported models running modern iOS versions, you can simply open a file and bring the top of your iPhone close to the recipient's iPhone to initiate the transfer. [\[1, 2, 3\]](#)

Sending from a Mac

1. Right-click (or Control-click) the file you wish to send inside the Finder.
2. Select Share, then click AirDrop.
3. Select the intended recipient from the list.
4. *Alternative Method:* Open Finder, click AirDrop in the left sidebar, and drag and drop files directly onto the recipient's icon. [\[1, 2, 3\]](#)

Step 3: How to Receive Files

How a file is received depends on who is sending it.

- **Your Own Devices:** If you send an item between two devices signed in to the same Apple Account, it is accepted and saved automatically.

- Other People: When someone else sends you a file, an alert with a preview will pop up on your screen. Tap Accept to receive it, or Decline to reject it.
- Security Code Prompts: If you are using modern software versions and the sender is not in your contacts, a prompt may ask you to generate an AirDrop Code. Sharing this temporary code with the sender will authorize the transfer securely. [[1](#), [2](#), [3](#), [4](#), [5](#)]

Where files are saved:

- Photos & Videos: Automatically saved directly into your device's Photos app.
- Documents & Files: Stored in the Files app on iOS/iPadOS, or the Downloads folder on a Mac.
- Websites: Instantly open within the Safari web browser. [[1](#), [2](#), [3](#)]